LEON COUNTY SCHOOL DISTRICT



2016-2017

ATTENDANCE DATA REPORT

Dr. Kathleen L. Rodgers, Assistant Superintendent Intervention, Equity and Support Services

2016 - 2017

Attendance Data Report

There was a total of 91 "non-CSAP" cases this year submitted to the office for Intervention Services. These cases were created based on complaints from the community; address verifications sent to the District office; and student no shows – reports from schools of students not showing up within the first ten (10) days of school.

Complaints and Non-Attendance Reports

*No Shows – **75 cases**

All Cases were reviewed and closed. Students were either withdrawn to another school within the district or outside of the district. Some could not be found/located (5) and others were beyond compulsory school attendance age (5) independently decided not to return to school.

Percentages:

- 100% of the cases closed
- .07% of the no shows could not be found/located
- .07% of the no shows decided not to return to school

Address Verifications

*School Initiated Address

All cases were verified and closed. Verifications – **16 cases**

Percentages:

• 100% of cases closed

Home Visits

- 50 cases

*School initiated intervention All cases closed. Visit complete, conferences held and reports made to schools.

Percentages:

100% of cases closed

Compulsory School Attendance Packets

Beginning September, 2016, we meet weekly to affect a more efficient way of work and to help meet the court's request of petitioning the court in a timely manner. To that end, below is the data set for all CSAP's received for the 2016–2017 school year.

Weekly attendance meetings were facilitated to affect a more effective and efficient way of processing CSAP's. Below are the results:

Week of October 10-14, 2016 8 CSAP's received	8 Closed	100%
Week of October 17-21, 2016 1 CSAP's received	1 Closed	100%
Week of October 24-28, 2016 2 CSAP's received	2 Closed	100%
Week of October 31- November 4, 2016 1 CSAP's received	1 Closed	100%
Week of November 7-11, 2016 2 CSAP's received	2 Closed	100%
Week of November 14-18, 2016 5 CSAP's received	5 Closed	100%
Week of November 21-25, 2016 7 CSAP's received	7 Closed	100%
Week of November 28-December 2, 2016 7 CSAP's received	7 Closed	100%
Week of December 5-9, 2016 18 CSAP's received	17 Closed	94%
Week of December 12-16, 2016 20 CSAP's received	19 Closed	95%
Weeks of January 2-6, 2017 0 CSAP's received	0 Closed	0%

Weeks of January 9-13, 2017 5 CSAP's received	5 Closed	100%
Weeks of January 16-20, 2017 1 CSAP's received	1 Closed	100%
Weeks of January 23-27, 2017 0 CSAP's received	0 Closed	0%
Weeks of January 30 - February 3, 2017 0 CSAP's received	0 Closed	0%
Weeks of February 6-10, 2017 15 CSAP's received	14 Closed	93%
Weeks of February 13-17, 2017 2 CSAP's received	2 Closed	100%
Weeks of February 20-24, 2017 7 CSAP's received	6 Closed	86%
Weeks of February 27 – March 3, 2017 2 CSAP's received	2 Closed	100%
Weeks of March 6-10, 2017 6 CSAP's received	5 Closed	83%
Weeks of March 13-17, 2017 2 CSAP's received	2 Closed	100%
Weeks of March 20-24, 2017 13 CSAP's received	11 Closed	85%
Weeks of March 27-31, 2017 0 CSAP's received	0 Closed	0%
Weeks of April 3-7, 2017 5 CSAP's received	3 Closed	60%
Weeks of April 10-14, 2017 1 CSAP's received	0 Closed	0%

Weeks of April 17-21, 2017

34 CSAP's received 28 Closed 82%

Weeks of April 24-28, 2017

8 CSAP's received 7 Closed 88%

Note: Schools were directed to not submit any additional CSAP's after April 28, 2017. We had approximately one more month left in the school year.

Withdrawals

At the end of the 2016-2017 school year, 60 students comprised the Withdrawal Report. All student cases were reviewed/investigated and closed with the appropriate code.

Semester Results

During the first semester, the success rate of the cases received was 97%. The second semester yielded a success rate of 94%. Success rate was calculated by taking the average of the percentage of the total cases closed.

SUMMARY

Given the aforementioned, we had a total of 174 cases submitted to Intervention Services of which 26 were returned for not meeting the criteria for truancy. This resulted in a total of 148 cases that were processed for truancy. Of the 148 processed, 133 were effectively closed (90%); 28 cases enrolled in Adult Ed or homeschool (21%); 14 cases were withdrawals out of the district or to attend a private school (11%). By our account, of the 148 cases, we have 1 case for which we have petitioned the court for truancy.

For the 148 cases received and processed, 15 of the cases closed have sporadic attendance that have shown improvement, but not to the level that the District wants to relinquish monitoring their attendance. There were also 48 cases received after the deadline date. So, we have created an action plan for these 63 cases as we close out the year.

Action Plan

^{1.} Send an email to all administrators letting them know that we will continue to monitor the students' attendance and they should keep them on their radar for the 2017-2018 school year. ^{2.}For the first 20 days, the 63 students' attendance will be closely monitored and the Community Liaisons will conduct a home visit within the first 10 days of school. This is an effort to share with parents that we are still keeping a "finger on the pulse" of the student's pattern of attendance. ^{3.} The Office of Intervention Services will make sure that Level letters are sent home by the school according to policy and if/when the student has accumulated 15 unexcused absences, we will move forward with assisting the school complete the CSAP and petitioning for truancy. ^{5.}The community liaisons will make sure that the schools involve the social worker within 8-10 days of unexcused absences.

As a result of our way of work, the Office of Intervention, Equity and Support Services continues to update its manual on attendance for administrators. It is a compilation of policies and procedures, checklists, forms, resources and district-level processes used to mitigate the pattern of non-attendance. Administrators are encouraged to formulate a team to include the registrar and implement best practices of producing a withdrawal list at the school site on a weekly basis. This would allow staff to keep up with the coming and goings of students, informing Intervention Services in a timely manner, as well as reduce the possible revocation of drivers' licenses.

Nondiscrimination Notification and Contact Information

"No person shall on the basis of sex (including transgender, gender nonconforming and gender identity), marital status, sexual orientation, race, religion, ethnicity, national origin, age, color, pregnancy, disability or genetic information be denied employment, receipt of services, access to or participation in school activities or programs if qualified to receive such services, or otherwise be discriminated against or placed in a hostile environment in any educational program or activity including those receiving federal financial assistance, except as provided by law." No person shall deny equal access or a fair opportunity to meet to, or discriminate against, any group officially affiliated with the Boy Scouts of America, or any other youth group listed in Title 36 of the United States Code as a patriotic society.

An employee, student, parent or applicant alleging discrimination with respect to employment, or any educational program or activity may contact:

Dr. Kathleen L. Rodgers, Assistant Superintendent
Equity Coordinator (Students) and
Title IX Compliance Officer
Leon County School District
2757 West Pensacola Street
Tallahassee, Florida 32304
(850) 487-7306
rodgersk@leonschools.net

Deana McAllister, Labor and Relations Equity Coordinator (Employees) (850) 487-7207 mcallisterd@leonschools.net

A student or parent alleging discrimination as it relates to Section 504 of the Rehabilitation Act may contact:

Karin Gerold, 504 Specialist (850) 487-7160 geroldk@leonschools.net